

भारतीय डाक विभाग/DEPARTMENT OF POSTS, INDIA  
मुख्य पोस्टमास्टर जनरल का कार्यालय, पश्चिम बंगाल सर्किल  
OFFICE OF THE CHIEF POSTMASTER GENERAL, WEST BENGAL CIRCLE  
कोलकाता/KOLKATA-700012

To

1. All heads of Units/Divisions under West Bengal Circle.
2. Additional DG (APS)
3. The Director PLI, Kolkata- 700 001.
4. The APMG (S, E& PN), O/O the CPMG, WB Circle, Kol-12.
5. The ADPS(Mails), O/O the CPMG, WB Circle, Kol-12.
6. The Sr. AO, ICO SB, Kolkata- 700 012.

All U/E

No: Rectt./X-1/PS-Gr 'B'/Ruling

Dated at Kol – 700012, the 25.07.2021

Subject:-Regarding amendment of the Recruitment Rules for the post of Assistant Superintendent of Posts.

Kindly find enclosed Directorate's Communication no. X-6/2/2021-SPN-II dated 07.07.2021 regarding amendment of the Recruitment Rules for the post of Assistant superintendent of Posts - for information and wide circulation of the said communication.

Encl: As above.

ADPS(Rectt)  
O/O the Ch. PMG  
WB Circle, Kolkata- 700 012.

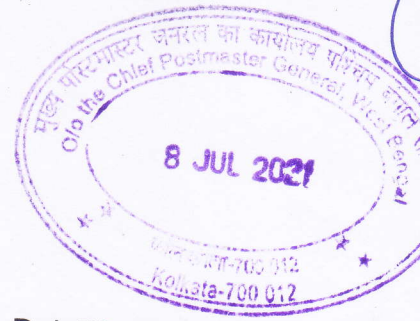
Copy forwarded for information and taking necessary action to:-

1. The Postmasters General, Kolkata Region, Kolkata-12/South Bengal Region, Kol-12/M&BD Region, Kol-12/ North Bengal Region, Siliguri- 734001/Sikkim State Region, Gangtok- 737103/ A&N Island Region, Portblair- 744101. A copy of Directorate's communication no. X-6/2/2021-SPN-II dated 07.07.2021 is enclosed.
2. The ADG(SPN), Dak Bhawan, Sansad Marg, New Delhi- 110001
3. All Group Officers of Circle Office. A copy of Dte's letter dtd. 07.07.21 is enclosed.
4. The ADPS (TO), CO- A copy of Dte's letter dtd. 07.07.2021 is enclosed for uploading the same in Circle website.
5. The SDC, CO, Kolkata-12
6. All recognized service unions in this Circle. A copy of Dte's letter dtd. 07.07.21 is enclosed.

ADPS(Rectt)  
O/O the Ch. PMG  
WB Circle, Kolkata- 700 012.

AD(Recst.)/Recst. Sec.  
01/785

F. No. X-6/2/2021-SPN-II  
Government of India  
Ministry of Communications  
Department of Posts  
Personnel Division



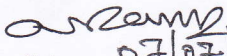
Dak Bhawan, Sansad Marg,  
New Delhi – 110 001.  
Dated: 7<sup>th</sup> July, 2021

**NOTICE**

**Subject: - Regarding amendment of the Recruitment Rules for the post of Assistant Superintendent of Posts**

Department of Posts has proposed to revise the Recruitment Rules for the post of Assistant Superintendent of Posts. As per DoP&T OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, the proposed amendment in the Recruitment Rules is being put up in public domain for 30 days i.e. on the website of India Posts for inviting comments from stakeholders.

SD  
17/07

  
07/07/2021  
(Muthuraman C)  
Assistant Director General (SPN)

To

**The General Manager, CEPT, Mysore** with a request to upload this letter with draft Recruitment Rules of Assistant Superintendent of Posts (copy enclosed) for a period of 30 days on India Post Website.

Copy to (with a request to bring into notice of all concerned): -

All the Chief Postmasters General,  
Director, RAKNPA, Ghaziabad,  
All Directors, Postal Training Centers.



[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY,  
PART II, SECTION 3, SUB - SECTION (i)]

Ministry of Communications  
(Department of Posts)

New Delhi, the June, 2021

NOTIFICATION

G.S.R. ....(E).-In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Department of Posts (Assistant Superintendent of Posts) Recruitment Rules, 2013, regulating the method of recruitment to the post of Assistant Superintendent of Posts, except as respects things done or omitted to have been done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Assistant Superintendent of Posts in the Department of Posts, namely:-

1. **Short title and commencement.**- (1) These rules may be called the Department of Posts (Assistant Superintendent of Posts) Recruitment Rules, 2021.  
(2) They shall come into force on the date of their publication in the official Gazette.
2. **Number of post, classification, level in the pay matrix** - The number of said post, its classification and the level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. **Method of recruitment, age-limit, qualifications etc.** - The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.
4. **Disqualifications.** - No person,-
  - (a) who has entered into or contracted a marriage with a person having a spouse living; or
  - (b) who, having a spouse living, has entered into or contracted a marriage with any person,shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to Relax.**- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provision of these rules with respect to any class or category of persons.

6. **Saving.**- Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, ex-servicemen and other categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.



## Schedule

Name of post.	Number of post.	Classification	Level in the pay matrix.	Whether selection post or non-selection post.	Age limit for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)
Assistant Superintendent of Posts	1824* (2021) * Subject to variation dependent on workload	General Central Service, Group 'B', Gazetted, Ministerial.	Level-8 (Rs. 47,600-1,51,100)	Selection	Not applicable

Educational and other qualifications required for direct recruits.	Whether age and education qualification prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	Promotion by seniority-cum-fitness basis

In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation or absorption to be made.

(11)

Promotion by seniority-cum-fitness basis: -

Inspector Posts in Level-7 of the Pay Matrix with two years of regular service as on the crucial date of eligibility as specified by Central Government from time to time, who have successfully completed probation and confirmed in service.

Note: - Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along-with their juniors who have already completed such qualifying or eligibility service. However, this condition shall not be applied with reference to such junior officials who lost their seniority after availing transfer under Rule-38 of Postal Manual Volume-IV.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Group 'B' Departmental Confirmation Committee (for considering promotion) consisting of:  (1) Postmaster General or officer of equivalent rank of the Circle - Chairman;	Consultation with Union Public Service Commission not necessary.



(2) Director of Postal Services or officer of  
equivalent rank – Member;  
(3) Assistant Postmaster General or officer  
of equivalent rank – Member.

[F. No. X-6/2/2021-SPN-II]

(Satya Narayana Dash)  
Director (SPN)  
Department of Posts  
Government of India

To

The Manager,  
Government of India Press,  
Ring Road, Mayapuri,  
New Delhi – 110 064.