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# संचारएवंसूचनाप्रौद्योगिकीमंत्रालय/MINSITRY OF COMMUNICATIONS & INFORMATION TECHNOLOGY

## डाकविभाग/DEPARTMENT OF POSTS

#### मुख्यपोस्टमास्टरजनरलकाकायार्लय, पश्चिमबंगालसर्किल

## OFFICE OF THE CHIEF POSTMASTER GENERAL, WEST BENGAL CIRCLE <u>योगायोगभवन/YOGAYOG BHAWAN</u>, कोलकाता/KOLKATA – 700 012

No: EST/B/E-8/Review/CO/20014

dated at Kolkata the Dec.04, 2015

#### **ADDENDUM**

In continuation of this office memo of even no dated 04.12.2015, kindly read the following as an addition in <u>PART-B (iv)</u> to the establishments of ASP in Circle Office.

### (iv) ASP= 13

Existing ASP of CO	To remain with CO as	Additional Share to be looked into by existing ASP
ASP (Vigilance)	ASP (Vigilance)	

Asstt. Director of Postal Services (E&PN) O/o the Chief Postmaster General W.B. Circle, Kolkata-700012

#### Copy forwarded to :

- 1. The Postmaster General, Kolkata Region, Yogayog Bhawan, Kolkata 700012 For information and necessary action towards setting up of Regional Office and distribution of works amongst allotted officers and officials.
- 2. The DDG (Establishment), Department of Posts, Dak Bhawan, Sansad Marg, New Delhi-110001 for information
- 3. The Postmaster General, South Bengal Region, Kolkata -12 for information.
- 4. The Postmaster General, North Bengal & Sikkim Region, Siliguri for information
- 5. The Postmaster General, Mails and BD, Kolkata -12 for information
- 6. The General Manager (PA&F), Kolkata-12 for information and necessary action.
- 7. Sr PS to Ch Postmaster General, WB Circle, Kolkata-12 for information.
- 8. PA to DPS(HQ), O/O the Ch Postmaster General, Kolkata-12 for information.
- 9. The DPS , Kolkata Region , Kolkata-12 for information.

10.28. All Group Officers in Circle office, Kolkata -12 for information and necessary action.

- 28-41. Heads of Divisions / Units in Kolkata Region.
- 42. The ADPS (Technology), CO, Kolkata -12 for uploading of the memo inthe website of West Bengal Circle.

43. The Office Superintendent, Circle office, Kolkata-12 for information and taking necessary action.

- 44-70. All Section Supervisors of the Circle office, Kolkata-12 for information and taking necessary action
- 71-88. All Circle Secretaries of Recognised Service Unions / Associations for information.89. Office Copy.

Asstt. Director of Postal Services (E&PN) O/o the Chief Postmaster General