

202



DEPARTMENT OF POSTS, INDIA
OFFICE OF THE CHIEF POSTMASTER GENERAL
WEST BENGAL CIRCLE, KOLKATA-700 012.

U/E

To

1. The PMG, Kolkata Region/ S.B. Region, /M & BD. Region/ N.B.Region, Siliguri.
2. The PMG, Sikkim, Gangtok / PMG, A&N Islands Port Blair.
3. The G.M.(PA&F), Kolkata-700012.
4. The DPS(HQ)/ DPS Kolkata Region/DPS, S.B. Region/DPS, N.B. Region/Director, Kolkata GPO, Kolkata.
5. All Group Officers of Circle Office.
6. All SSPOs/ SPOs in West Bengal Circle.
7. All SSRMs / SRMs in West Bengal Circle.
8. The Sr. Manager, MMS, Kolkata-700015.
9. The Sr. PS to Ch.PMG, C.O., Kolkata-700012.
10. The O/S, C.O., Kolkata-700012.
11. All Section Supervisors, C.O., Kolkata-700012.
12. All Circle Secretaries of Recognized Service Unions/Associations for Information.

Memo No: EST/B/E-34/PT-I (L)

Dated at Kolkata-700012 the 02.08.2018

Subject: Duties and Responsibilities of Secretary (Posts), Director General Postal Services, Members of Postal Services Board and Additional Director General (Co-ordination) in the Department of Posts.

Copy of the Directorate's OM no. 28-07/2016-PE-II dated 30.07.2018 regarding Duties and Responsibilities of Secretary (Posts), Director General Postal Services, Members of Postal Services Board and Additional Director General (Co-ordination) in the Department of Posts is sent herewith for favour of information and necessary action.

Encl: As stated above.

S.K. Bera
2/8/18

(S.K.Bera)

Asstt. Director of Postal Services(Staff,Estt &PN)
O/O Chief PMG, W.B. Circle, Kolkata-12.

Copy forwarded for information and necessary action to :-

1. The ADPS (TO) C.O., Kolkata-700012 for uploading the order in the circle website.
2. Spare.

S.K. Bera
2/8/18

(S.K.Bera)

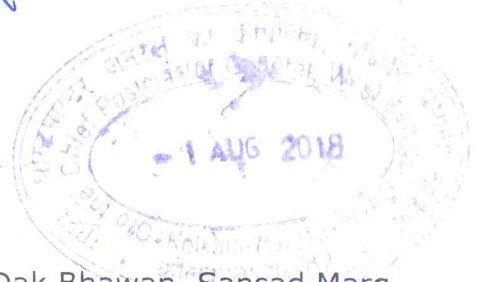
Asstt. Director of Postal Services(Staff, E&PN)
O/O Chief PMG, W.B. Circle, Kolkata-12.

AD(S, GPN) / East.
1/1986

27/8/18

201

No. 28-07/2016-PE-II
Government of India
Ministry of Communications
Department of Posts
Establishment Division



Dak Bhawan, Sansad Marg,
New Delhi - 110001.

Dated: 30th July, 2018

OFFICE MEMORANDUM

Subject: Duties and Responsibilities of Secretary (Posts), Director General Postal Services, Members of Postal Services Board and Additional Director General (Coordination) in the Department of Posts.

This is with reference to this Directorate OM of even number dated 18.10.2016 assigning the duties and responsibilities of Secretary (Posts), Director General (DG) Postal Services. The Competent Authority has ordered revision of responsibilities of Secretary (Posts), DG Postal services, Members of Postal Services Board and Additional Director General (Coordination) in the Department of Posts as at Part A and B of this OM. This OM supersedes all previous orders issued in this regard and takes immediate effect.

PART A

2. The duties and responsibilities of the Secretary (Posts) and Director General Postal Services are as under: -

Secretary (Posts)

- i. Project Management Unit (PMU) of IT Modernization project and Rural ICT implementation.
- ii. PBI and IPPB
- iii. Technology & India Post Technology Centre (IPTC)
- iv. CEPT Mysore, Software Development Centre and Data Migration Centre, Chennai.
- v. Policy issues related to Indian Post Office Act.
- vi. Vigilance matters
- vii. International relations other than that mentioned in Schedule No I.C. of Postal Manual Volume III. The power to correspond with foreign Postal administration including International Bureau of Universal Postal Union
- viii. Transfer / Posting of all Group 'A' officers
- ix. All DPC matters of Group 'A' officers
- x. Recruitment Rules of Group 'A' cadre

