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भारतीय डाक विभाग  
DEPARTMENT OF POSTS, INDIA  
मुख्य पोस्टमास्टर जनरल का कार्यालय  
OFFICE OF THE CHIEF POSTMASTER GENERAL,  
पश्चिम बंगाल सर्किल / WEST BENGAL CIRCLE  
कोलकाता/ KOLKATA – 700012.

To,

- 1) The Standard Circulation list No.I,
- 2) The A.D.P.S. (A/C) Circle Office, Kolkata -12.

No: - Est/B/Z-7<sup>th</sup> CPC /2016

Dated at Kolkata-12 the 28.07.2016

**Subject: - Seventh Central Pay Commission – Revision of pay Scales.**

A copy of Directorate's Communication No.7-2/2016-PCC, dated 27.07.2016 alongwith a copy of Ministry Finance (MoF) Gazette Notification vide G.S.R. 721(E), dated 25.07.2016 promulgating the CCS (Revised Pay) Rules 2016 and a copy of Resolution published under 1-2/2016-IC dated 25.07.2016, illustrations regarding fixation of pay of employees in the Revised Pay Structure & Option Proforma are forwarded herewith for information and guidance and necessary action.

2. The process to obtain options fixation of pay in the revised pay structure, calculating the arrear according to the Gazette Notification GSR 721(E) dated 25.07.2016 may be started immediately. Before payment of arrears, it may be ensured that the undertaking as prescribed in the Notification is obtained from each officer/official and kept on Service book on duly countersigned by the drawing and disbusing officer positively.

Enclo : As stated above.

from  
28/7/16

(S.K. Bera)

Asstt. Director of Postal Services (Staff,Estt&Plg.)  
O/o the Chief Postmaster General  
West Bengal Circle,Kolkata-12

Copy to :-

- 1) The ADPS (TO) CO, Kolkata -12 (for uploading the copy in Circle website)
- 2) The ADPS, North Bengal & Sikkim Region, Siliguri -734001 along with copy of above Circular
- 3) The ADPS.I, Kolkata Region, Yogayog Bhawan, Kolkata -12. Along with copy of the above Circular
- 4) The ADPS-II, South Bengal Region, Kolkata -12 along with copy of the above Circular.

from  
28/7/16

(S.K. Bera)

Asstt. Director of Postal Services (Staff,Estt&Plg.)  
O/o the Chief Postmaster General  
West Bengal Circle,Kolkata-12