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**Department of Posts,  
Office of the Chief Postmaster General,  
West Bengal Circle,  
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No. MM&PO/Phil/SC/Shailaputri/2020-21


Dated at Kolkata – 700012, the 06.10.2020.

Sanction of the competent authority is hereby conveyed to the release of a Special Cover on Maa Shailaputri, also known as first form of Navdurga to be released on 17.10.2020 at Kolkata GPO, Kolkata-700001. The details are given below:

- a) The designs of the Special Cover and the Special Cancellation as approved by the competent authority are enclosed herewith and it is permitted to print 2000 (Two thousand only) pieces of the Special Cover strictly as per the design and specification approved by the competent authority.
- b) The sale price of the Special cover should not exceed @ Rs.50/- per piece excluding the cost of the postage stamp (either definitive or commemorative postage stamp) to be affixed on the cover and the amount realized from the sale of those covers will be deposited to the Government Account.
- c) The Special Cover should conform strictly to the size: 13cm x 22 cm and paper should be **superior quality milky white 130 GSM imported art paper**. The back side of the Special Cover should contain the logo of the Department of Posts with **Code No: - WB/12/2020**.
- d) Necessary action may be taken as per the existing Rules & Procedures of the Department regarding release of any Special Cover vide "The Handbook on Philately" and instructions issued in this regard time to time. 200 (two hundred) Special Covers may be supplied to the ADG (Philately), Dak Bhawan, New Delhi for sale at e-Post Office, vide Directorate letter under F.No.25-01/2015-Phil dtd. 17.02.2016, circulated through C.O letter under No. MM&PO/Rlg/SC/2016 dtd. 22.02.2016 and 26.04.2016 and Directorate letter under No. 25-01/2015-Phil dtd. 14.09.2016 circulated vide C.O letter under No. MM&PO/Rlg/SC/2016 dtd. 16.09.2016.

It may kindly be ensured that **no sale of the said Special Cover takes place before the formal release on 17.10.2020.**

Encl:-As above

  
Asstt. Postmaster General (BD & Philately)  
Office of the Chief Postmaster General,  
West Bengal Circle, Kolkata-700012

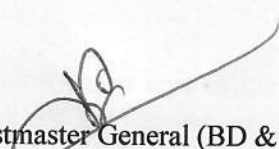
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Copy forwarded to-

i)The Director (Philately), Department of Posts, Dak Bhavan, Sansad Marg, New Delhi-110001 for kind information .

ii)The Director, Kolkata GPO, Kolkata-700001. Necessary action may kindly be taken to supply 200 Special covers to the ADG(Philately),Dak Bhawan,New delhi for sale at e-post office, vide Dte's letter no.25-01/2015-Phil dtd.17.2.2016, circulated through C.O. letter no. MM&PO/Rlg/SC/2016 dtd.22.2.2016 and 26.4.2016 and C.O. letter no.MM&PO/Phil/Misc/2019 dtd.17.2.2019. Philatelic Bureau, Kolkata GPO will set up an extension counter at the venue of release on 17.10.2020 for sale of Special covers.

iii)The ADPS(TO), C.O.,Kolkata-700012 for kind information and taking necessary action towards uploading the information in the website of Department.

  
Asstt. Postmaster General (BD & Philately)  
Office of the Chief Postmaster General,  
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