

**भारतीय डाक विभाग**  
**DEPARTMENT OF POSTS, INDIA**  
**मुख्य पोस्टमास्टर जनरल का कार्यालय**  
**OFFICE OF THE CHIEF POSTMASTER GENERAL.**  
**पश्चिम बंगाल सर्किल / WEST BENGAL CIRCLE**

**U/E**

To,

1. The Postmaster General, Kolkata Region, Kolkata -700012/South Bengal Region, Kolkata -700012/M & BD, Kolkata -700012/North Bengal Region, Siliguri-734001.
2. The Postmaster General,A&N Islands,Port Blair-744101.
3. The General Manager (PAF), Yogayog Bhawan, Kolkata- 700012.
4. The Director, Kolkata GPO, Kolkata – 700001.
5. The Supdt. Engineer, Postal Civil Circle, Kolkata – 700012.
6. The Executive Engineer, Postal Civil Division, No. I & II, Kolkata – 700012.
7. The Executive Engineer, Postal Electric Division, Kolkata – 700012.
8. The Dy. Architect (P), Kolkata – 700012.
9. The SSPOs, North Kolkata Divn,Kolkata-700037/SSPOs,East Kolkata Divn,Kolkata-700014/SSPOs South Kolkata Divn,Kolkata-700029/SSPOs,Central Kolkata Divn, Kolkata-700007/SSPOs,Barrackpore Dn,Kolkata 700120/SSPOs, Asansol Divin, Asansol-713301/SSPOs Bankura Divn, Bankura-722101/SSPOs Burdwan Divn.Burdwan-713101/SSPOs Howrah Divn, Howrah -711101/SSPOs Midnapore Divn.Midnapore-721101/SSPOs South Hooghly Divn.Shreerampore-712201.
10. The SPOs, Baruipur Divn, Baruipore -700144/SPOs,Nadia North Divn. Krishnagar -741101/SPOsNadia South Divn. Kalyani-741235/SPOs Barasat Division, Kolkata -700124/SPOs, Murshidabad Divn.Berhampore (WB)-742101/SPOs Birbhum Divn. Suri -731101/SPOs, North Hoogly Divn. Chinsurah-712101/SPOs Purulia Divn. Puruila -723101/SPOs, Contai Divn, Contai-721401/SPOs Tamluk Divn. Tamluk-721401/SPOs Darjeeling Divn. Darjeeling -734101/ SPOs Jalpaiguri Divn,Jalpuiguri-735101/SPOs Cooch Behar Divn, Coochbehar -736101/SPOs, Dakhin Dinajpur Divn, Balurghat -733101/ SPOs, Uttar Dinajpur Divn, Raiganj-733134/SPOs Malda Divn, Malda-732101.
11. The Dy. SPOs, Sikkim, Gangtok -737101.
12. The Supdt. Postal Store Depot, Kolkata -700001/Foreign Post, Kolkata -700001.
13. The SSRMs Kolkata RMS Divn, Kolkata -700001/SSRMs, AP Stg Divn Kolkata -700004/SSRMs WB Divn. Howrah -711101.
14. The SRMs, RMS SB Divn, Howrah-700001/RMS SG Divn, Siliguri -734001/RMS H Divn, Kolkata -700004.
15. The Sr. Manager, MMS, Kolkata -700015.
16. The Manager, RLO, Kolkata – 700001.
17. The ADPS (TO), Circle Office, Kolkata -12 for uploading the copy in Circle website.
18. The ADPS (Court), Circle Office, Kolkata-12.
19. All Group Officers, Circle Office, Kolkata -700012 (Except sl. No. 17 & 18).
20. The Sr. PS to CPMG, WB Circle, Kolkata – 700012.
21. The PS to PMG, M & BD, WB Circle, Kolkata- 700012.
22. The PS to DPS (HQ), Kolkata – 700012.
23. The Office Supdt. Circle Office, Kolkata -700012.

**No. Est/B/Z-7<sup>th</sup> CPC (MACPS)/2016**

Dated at Kolkata-12,the 10.01.2023.

**Subject:** Extension of the LTC block year 2018-21(extended) for a period of three months- reg.

A copy of the Directorate letter No. PP-17/1/2022-PAP dated Jan'2023 is enclosed herewith for kind information, guidance and necessary action.

**Encl:** As stated above.

  
(D.Sahani)

**ADPS(Estt,PN,P&SR)**  
**O/o the Chief Postmaster General**  
**West Bengal Circle, Kolkata-12.**

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F.No. PP-17/1/2022-PAP  
Ministry of Communications  
Department of Posts  
[Establishment Division/P.A.P. Section]

Dak Bhawan, Sansad Marg,  
New Delhi-110001.  
Dated: January, 2023

To

1. All Chief Postmasters General / Postmasters General
2. Chief General Manager, BD Directorate / Parcel Directorate / PLI Directorate
3. Director, RAKNPA / GM, CEPT / Directors of All PTCs
4. Addl. Director General, Army Postal Service, R.K.Puram, New Delhi
5. All General Managers (Finance) / Directors Postal Accounts / DDAP

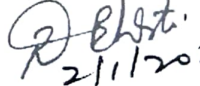
Sub: Extension of the LTC block year 2018-21 (extended) for a period of three months - reg.

Sir/Madam,

I am directed to forward herewith copy of Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training Office Memorandum no. 31011/24/2022-Estt. A-IV dated 27.12.2022 on the above mentioned subject for kind information and necessary action in this regard.

2. All postal circles are directed to ensure strict compliance of the order and to widely circulate this O.M. in all offices including attached/subordinate offices under their control.

Encl: As above

  
21/1/2023  
(R.N. Bharti)  
Director(Estt.)  
Phone - 011-23096191

Copy for information and necessary actions:-

1. Sr.PPS to Secretary (Posts) / Sr.PPS to Director General Postal Services
2. PPS/ PS to Addl. DG (Co-ordination)/ Member (Banking)/ Member (O)/ Member(P)/ Member (Planning & HRD)/ Member (PLI)/ Member (Tech)
3. Additional Secretary & Financial Adviser

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4. Sr. Deputy Director General (Vigilance) & CVO / Sr. Deputy Director General (PAF)
  5. Director General P&T (Audit), Civil Lines, New Delhi
  6. Secretary, Postal Services Board/ All Deputy Directors General
  7. Chief Engineer (Civil), Postal Directorate
  8. All other Sections of Postal Directorate
  9. All recognized Federations/ Unions/ Associations
  10. GM, CEPT for uploading the order on the India Post web site
  11. Guard File

F.No. 31011/24/2022-Estt. A-IV  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
Establishment A-IV Desk

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North Block, New Delhi  
Dated: 27<sup>th</sup> December, 2022

OFFICE MEMORANDUM

**Subject: Extension of the LTC block year 2018-21 (extended) for a period of three months - reg.**

The undersigned is directed to refer to the above mentioned subject and to state that as per rule 10 of the CCS(LTC) Rules, 1988, a Government servant who is unable to avail of the LTC within a particular block of two years or four years may avail of the same within the first year of the next block of two years or four years. Accordingly, the block year 2018-21 was deemed extended upto 31<sup>st</sup> December, 2022 by virtue of rule 10 of the CCS(LTC) Rules, 1988.

2. In relaxation of Rule 10 of the CCS(LTC) Rules, 1988, exercising the powers conferred under Rule 18 - 'Power to relax', of the CCS(LTC) Rules, 1988, it has now been decided with the approval of competent authority to extend the LTC Block year 2018-2021 (extended) for a period of three months i.e. upto 31<sup>st</sup> March, 2023

Under Secretary to the Government of India  
Tel: 2304 0341

(Satish Kumar)

27/12/22

To  
All Secretaries of Ministries/ Departments of the Government of India  
(As per the standard list)

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigation, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/ Rajya Sabha Secretariat.
8. All Attached and Subordinate Offices of Ministry of Personnel, P. G. & Pensions.
9. Hindi Section for Hindi version.

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